

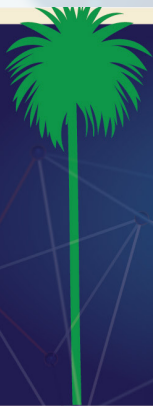
AAPM



SPRING CLINICAL MEETING

2025

2025



M HOTEL
MARCH 29-APRIL 1

HENDERSON, NV



EXHIBIT SPACE INFORMATION



AMERICAN ASSOCIATION
of PHYSICISTS IN MEDICINE

EXHIBIT SPACE INFORMATION

Exhibit Space – Table Rental Fees		
Display Size	NO. Of Complimentary Exhibitor Personnel Registrations	Price
Welcome Reception Sponsorship & Premium Island Display Tables <i>(Three 6-Foot tables)</i>	2 Full Conference Registrations	\$6,250
Premium Island Display Tables <i>(Three 6-Foot tables)</i>	2 Full Conference Registrations	\$3,375
Inline Table Exhibit <i>(One 6-Foot table)</i>	1 Full Conference Registration	\$1,800
Publisher’s Table <i>(One 6-Foot table)</i>	1 Full Conference Registration	\$1,250
Each Additional Table <i>(One 6-Foot table)</i>		\$1,200
<p>Included in the rental fees: 6ft x 2.5ft Table – 2 Chairs – Waste Basket - Company logo on session slides</p> <p>Electrical, AV and Internet are NOT included with the rental fee. It is the Exhibitors responsibility to order additional services. Information on ordering these services can be found on the Spring Clinical Meeting website under Exhibitor Information, Exhibitor Services Kit.</p>		

Additional Exhibitor Personnel Registration Fees	
Additional Full Exhibitor Personnel Registration	\$795

Exhibit Space Selection and Process

The floorplan posted currently shows Premium Island and Inline Table Exhibits. If you would like to reserve more than one table for an Inline Table Exhibit, please indicate that on the Exhibitor Contract.

For first consideration in space assignment:

Applications Due – January 8, 2025

Space assignments sent via email – January 23, 2025

Full Payment Due – February 13, 2025

Space assignments will be made on a first-come, first-served basis.

Exhibit Management Policy

Exhibit Management reserves the right to rearrange the floorplan at any time when such action is deemed to be in the best interest of the total exhibit effort. Exhibit Management reserves the right to relocate exhibitors should it become necessary for causes beyond the control of AAPM, or advisable in the best judgment of AAPM to transfer assignments.

Exhibit Space Application Submission

To complete the Exhibitor Application:

- Download the application posted on the website.
- Review the **2025 AAPM SCM Floorplan** and determine your top three (3) table space selection requests. Please note the entrance indicated on the floorplan when selecting your requested location.
- List any exhibitors you wish to be near and any competitors you do not want to be nearby.
- Return the application to sarah@aapm.org

Exhibit Space Payment

- Exhibitors will be sent an invoice via email for booth space requested. Payments can be made in full or in installments, provided full payment is received by **February 13th**
- **If payment is not received by February 13th, your booth will be removed from the floorplan.**
- Full Payment can be submitted in the form of a check in US funds made payable to AAPM and mailed to AAPM HQ Office:
1631 Prince Street
Alexandria VA, 22314
- Or Full Payment can be submitted by ACH or wire transfer.
ACH or Wire Transfer information:
Bank Name: TD Bank N.A
Beneficiary: American Association of Physicists in Medicine
Account No:4313646741
ACH Routing No: 054001725
Wire Routing No: 031101266
Swift Code (US Currency): TDOMCATTOR
Swift Code (Foreign Currency): NRTHUS33XXX
- Other forms of payment, contact AAPM at 571-298-1216

Refund for Cancellations/Space Reduction

Send your cancellation request to sarah@aapm.org

Exhibitors may cancel without penalty if your cancellation request is received on or before **February 14**.

If your cancellation request is received between **February 14 – February 28**, all sums paid by the Exhibitor, less a service charge of 25% of the contract price, will be refunded.

No refunds will be provided for cancellations made after February 28. If an exhibitor cancels **February 28** or after, and has not made a payment, that does not release the exhibitor from any contractual financial obligation. The exhibitor is obligated to pay the outstanding invoice. **If the exhibitor wishes to exhibit with AAPM in future years, the Exhibitor must have any outstanding invoice from the prior year(s) paid in full.**

Exhibition Hall Arrangement and Configuration

TES reserves the right to rearrange the floor plan at any time when such action is deemed to be in the best interest of the total exhibit effort. TES reserves the right to relocate exhibitors should it become necessary for causes beyond the control of the AAPM, or advisable in the best judgment of the AAPM to transfer assignments.

The Spring Clinical Meeting Exhibit Hall is configured with 6ft tabletop displays. Exhibits will take place in the M Pavilion on Pool Level of the M Resort.