









## **DATES TO REMEMBER**

December 4	Exhibitor Registration Open.
January 8	Exhibitor Application due for first round assignments.
January 23	Space Assignment Confirmation Notices sent via email.
January 24	Vendor Showcase Application Due.
February 13	Full payment due. If payment is not received by February 13, your booth will be removed from the floorplan.
February 14	Last day to reserve a Sponsorship item to be included onsite signage Please note, some items require an earlier deadline
February 19	Buyers Guide information due to be included in the printed materials. Information provided after February 19 <sup>th</sup> will only be updated on the website.
February 28	Last date to receive a refund for Table Space cancellation (minus 25% admin fee).  No refunds provided for cancellations after February 28 <sup>th</sup> .
March 5	Last day to make hotel reservations at the group rate.
March 5	PowerPoint promotional slide due.
March 7	<b>Last day for refunds for Exhibitor Registration.</b> No Refunds for Exhibitor Registration cancellations after <b>March 7</b> <sup>th</sup> , <b>2025</b> .